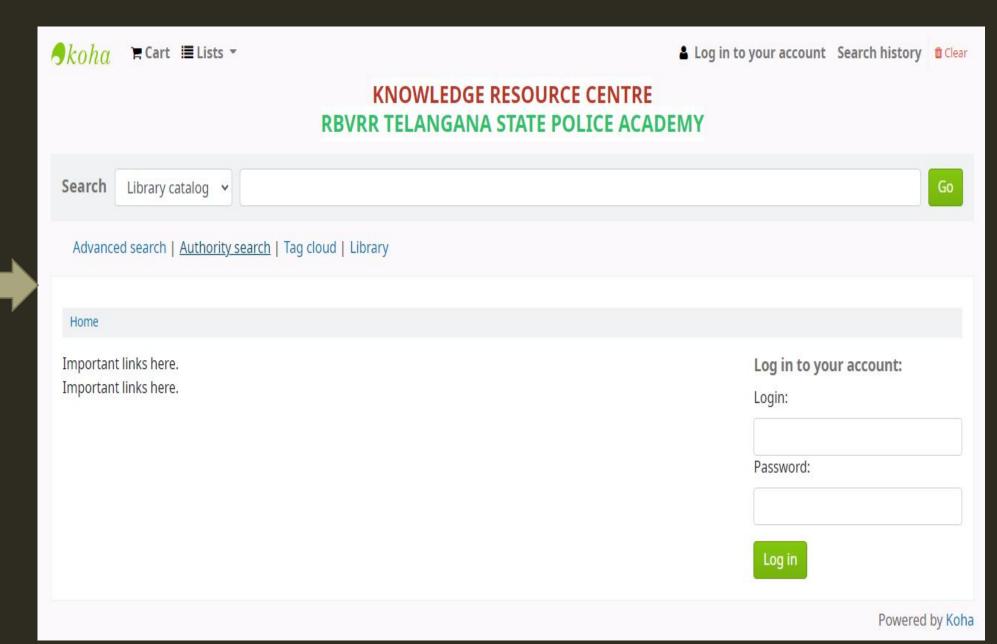
## SOP

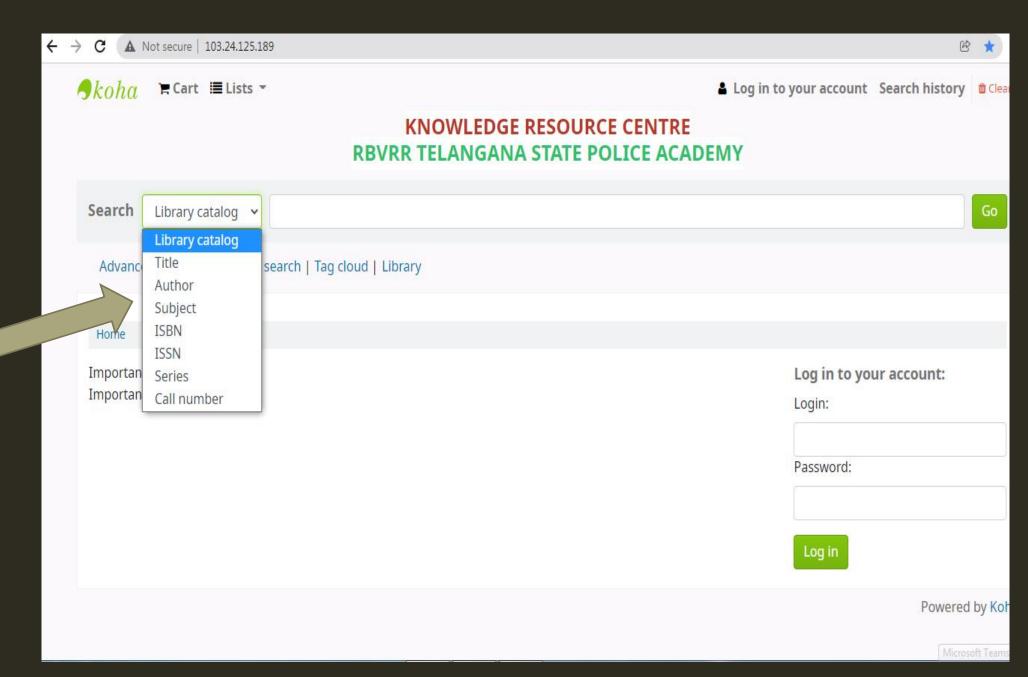
## KNOWLEDGE RESOURCE CENTRE RBVRR TELANGANA STATE POLICE ACADEMY

## FOLLOW THE STEPS TO ACCESS THE LIBRARY RESOURCES (BOOKS)

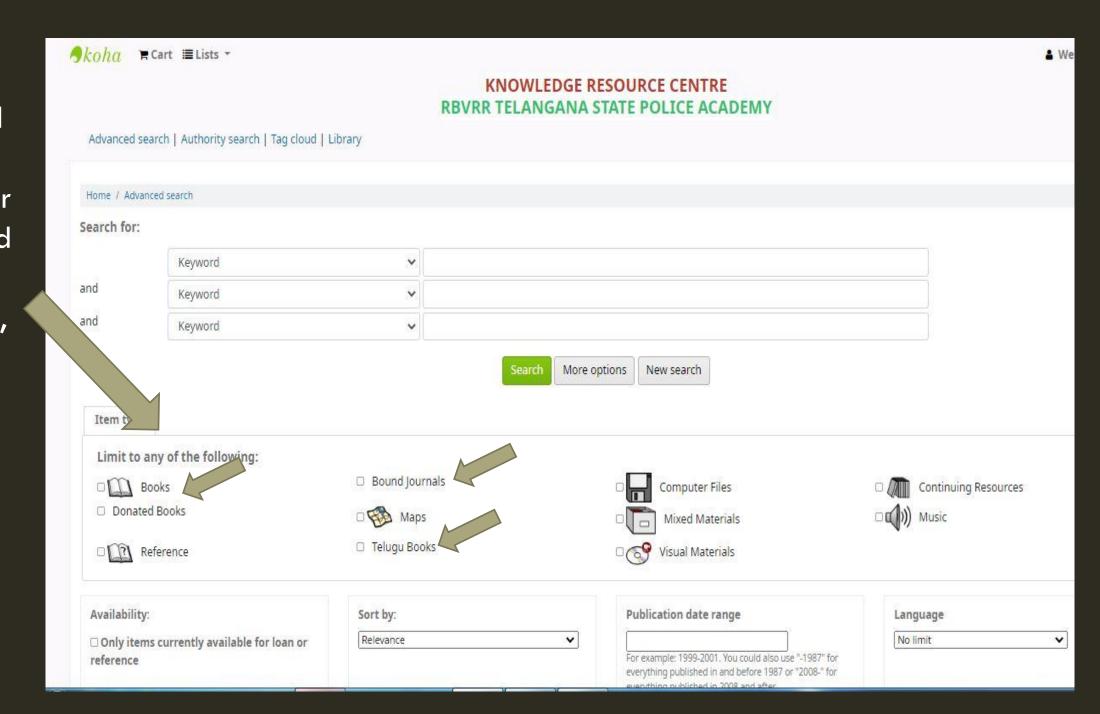
OPAC Page
to search
and
navigate
on various
options



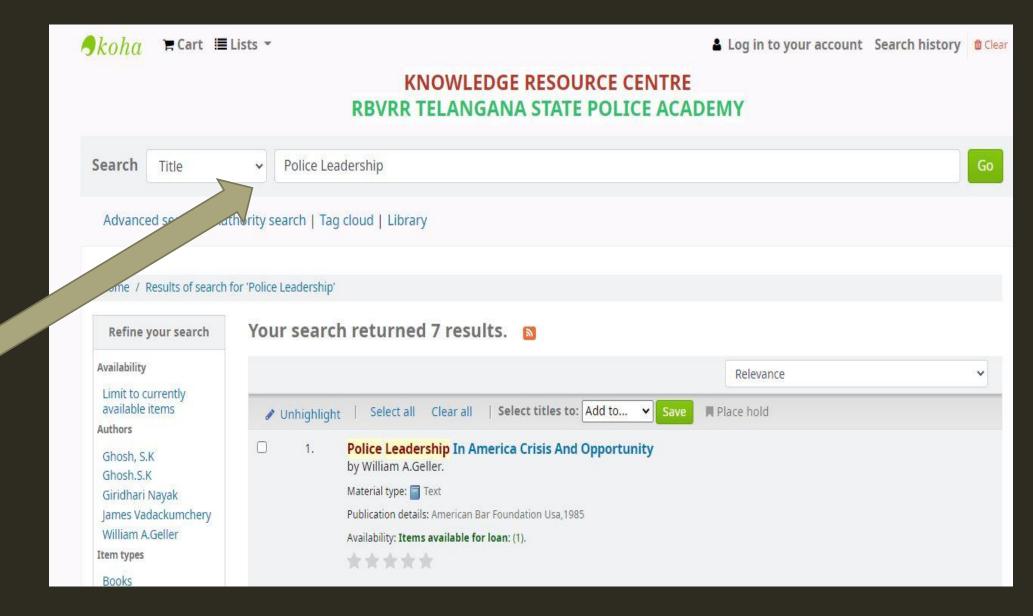




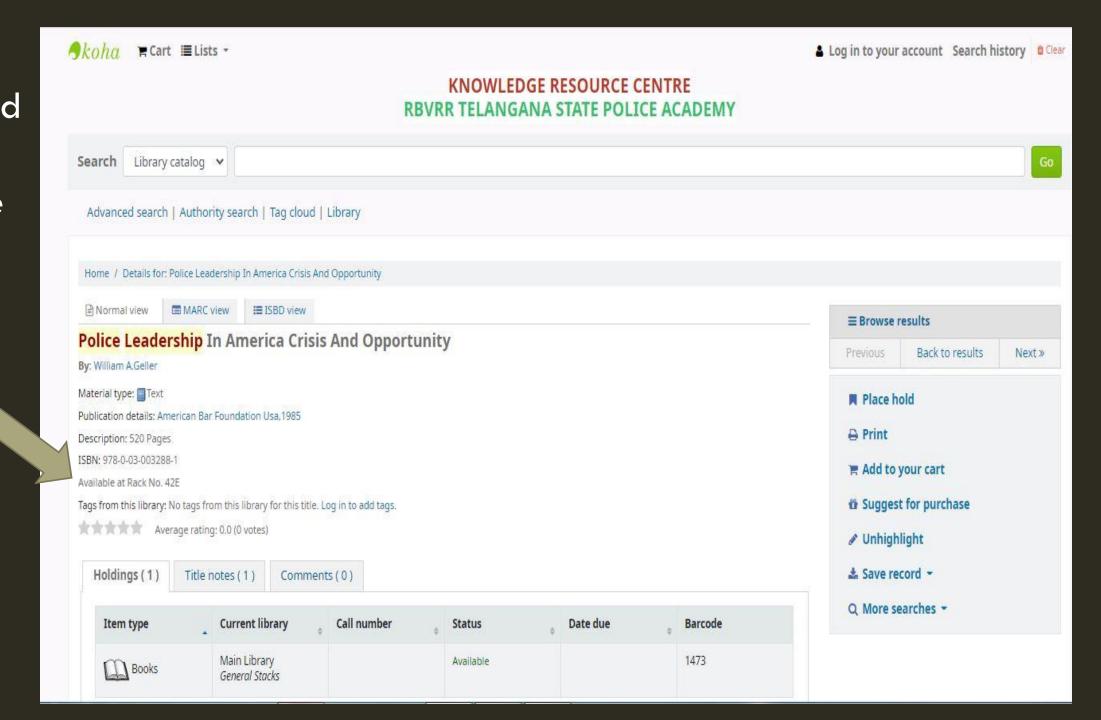
Select Advanced search options for prescribed material like Books, Donated Books, Bound Journal & Telugu Books



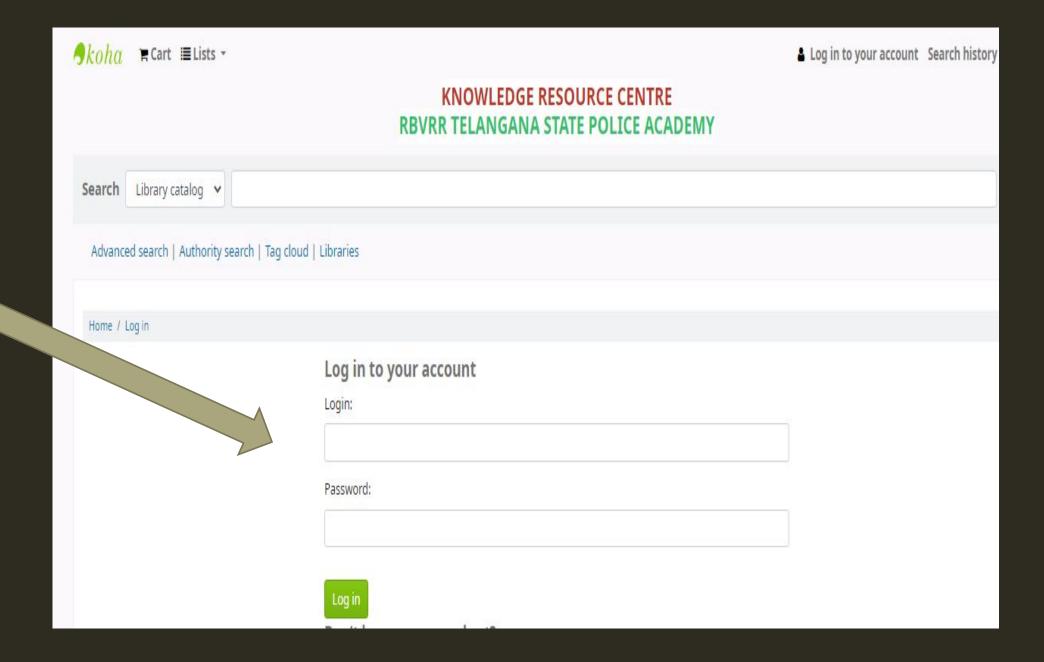
Select 'Title' option for search the various books available on desired title



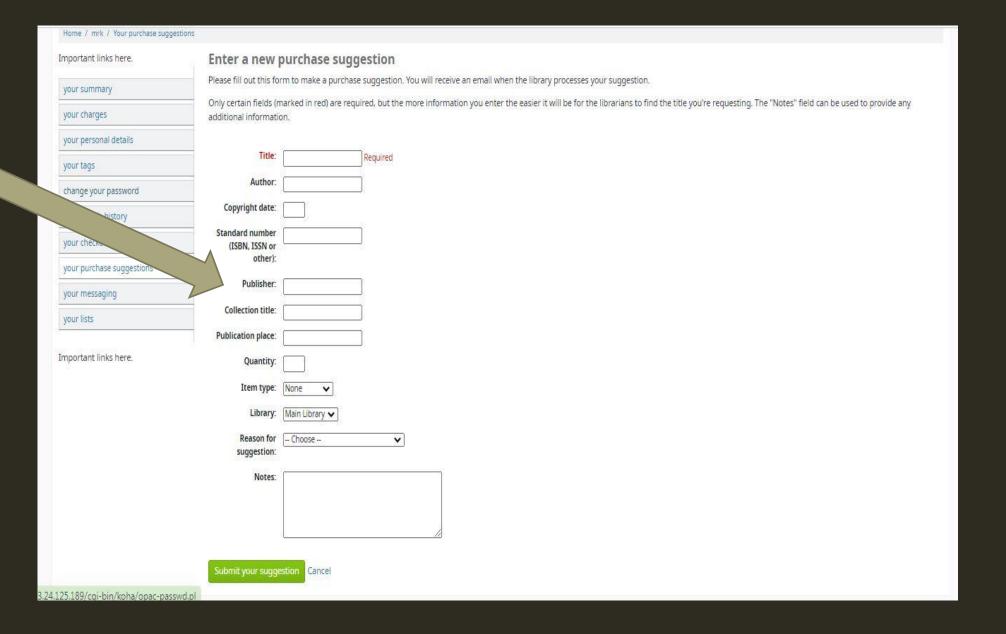
Click on displayed title to know the exact location of the Book



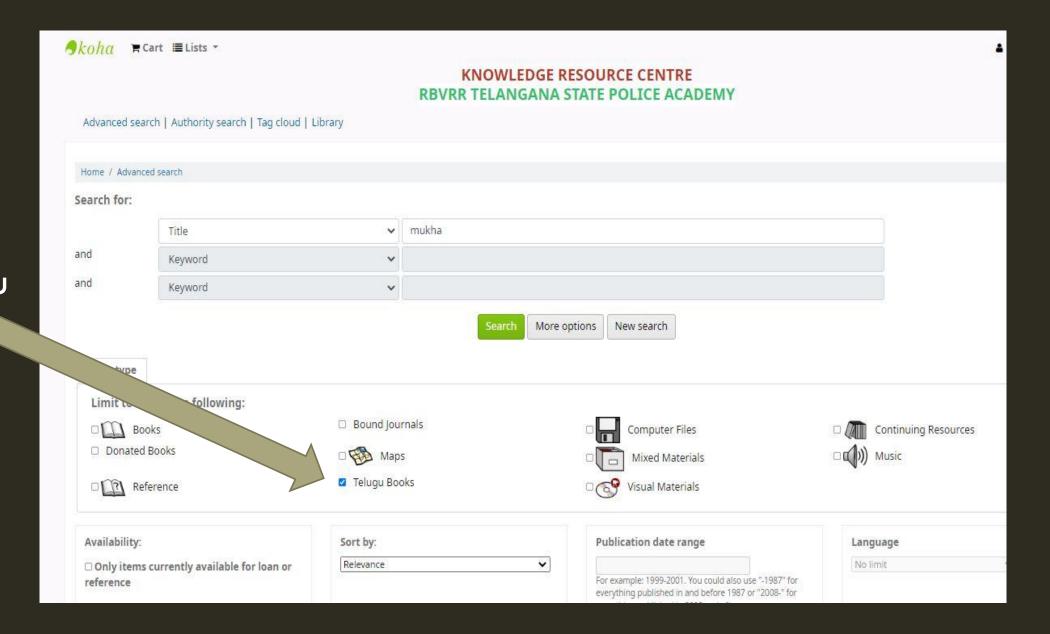
Enter Login ID and Password for knowing the account history



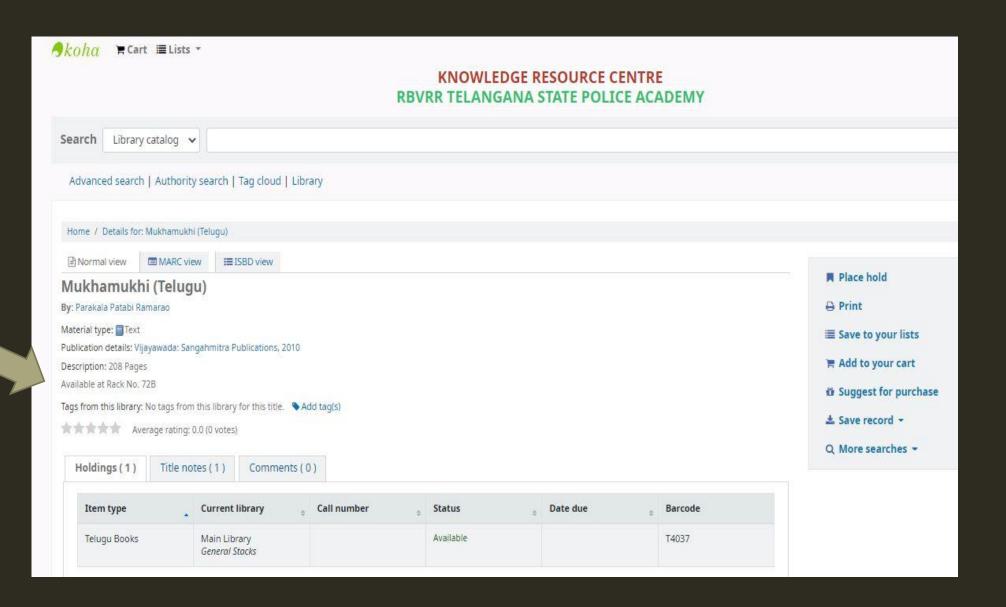
Recommend new books to purchase by entering required fields



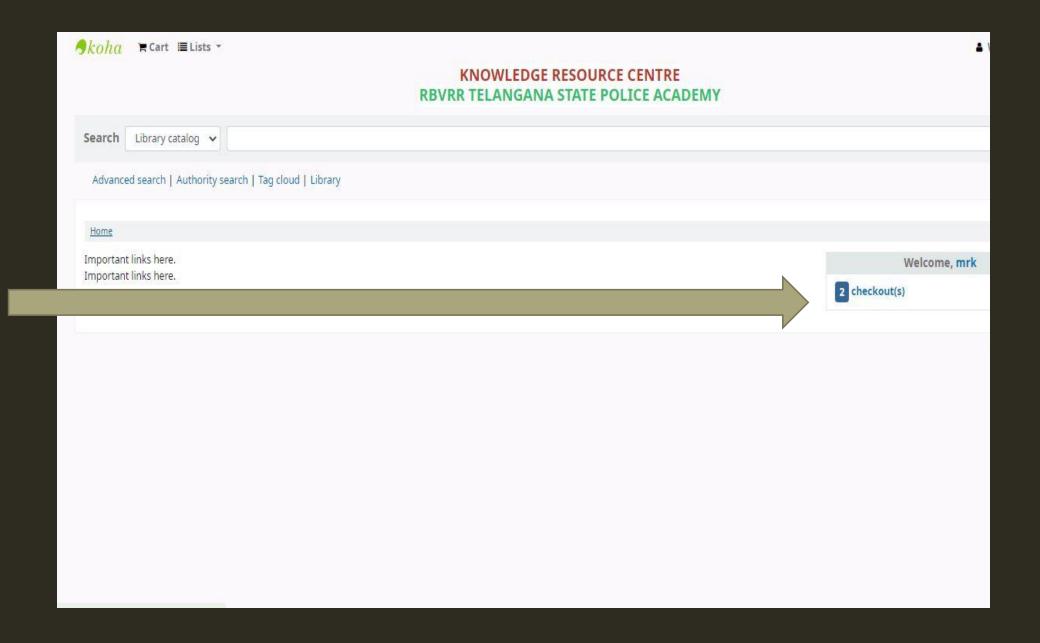
For Telugu
Books,
enable the
button at
Telugu then
enter Telugu
title



Can get
details of
Telugu
books along
with location
of book



To know the circulation status of individual, click on the Checkouts button



## Issued books details can see

